



NORTH CAROLINA HUNTER JUMPER ASSOCIATION ANNUAL SHOW

Vendor Agreement and Contract

We invite you to be a vendor at the NCJHA Annual Benefit Horse Show and “A Medal Finals”

June 26 – June 30 2019 --- Gov. James B. Hunt, Jr. Horse Complex, Raleigh, NC

_____ Indoor 8’x10’ or Outdoor Trailer Length, \$250

_____ Parking Lot Area, \$300

This agreement is made between “NCHJA Annual Show” and the following:

Signature _____ Print Name _____

Company Name _____

Address, City, State, Zip _____

Phone, Cell, Email _____

Arrival Date/Time _____

Please consider donating to the NCHJA Annual Silent Auction. List donation item here:

Neither NCHJA Annual Horse Show nor the NC State Fair, their management or staff will be held responsible for the loss, theft or damage to any vendor space, merchandise or loss of profit. NC State Fair security is present on the show grounds, but additional security is not provided. All spaces are assigned by the horse show management. Location requests will be considered but not guaranteed. Assigned spaces are non-negotiable and space size must be strictly adhered to. Indoor spaces are on cement flooring on the concourse of the indoor arena. Electricity is included in the vendor fee for the indoor vendor spaces however extension cords and/or any other desired power accessories are to be supplied by the vendor. Outdoor vendors may have to pay an additional electrical charge. One table is included with indoor spaces. Additional tables are available for \$15 and must be reserved in advance.

Vendor spaces may not be set-up or torn down while horses are competing in the show arena. Set-up is available on Monday of show week at 10 am and must be completed by Wednesday of show week at 5pm. Wednesday is the first show day. All vendors are required to have their booth set-up and open for business on all competition days.

Payment must be received in full to NCHJA Annual before June 1st. A late fee of \$50 will be charged for any payments received after June 1st. Vendor fees are non-refundable after June 1st.

Mail checks to NCHJA: 4441 Six Forks Road, Suite 106-167, Raleigh, NC 27609

To pay by credit card, call Kim Hoft (919) 538-4781

By signing above, you state that you agree to these vendor conditions.

Questions? Shirley Murphy – (704) 441-2206 or ShirleyMurphy10@gmail.com